

**Pelican Strand Association, Inc.**  
**Landscape Process**

1. The Homeowner completes the Pelican Strand Landscape Form, which can be obtained from the [pelican-strand.org](http://pelican-strand.org) website. Copies are also available at the Clubhouse Library.
2. The Homeowner emails a completed form to the Landscape Committee Chairperson, Robert Sanetick. If the Homeowner is unable to email the form, it may be dropped off at the Chairpersons home address, listed on the bottom of the form.
3. The Chairperson, will email the completed Pelican Strand Landscape Form received from the Homeowner to BrightView for corrective action.
4. BrightView will investigate and schedule corrective action if necessary.
5. BrightView will complete the bottom portion of the form and email to the Chairperson.
6. The Chairperson, will email the completed Pelican Strand Landscape Form received from BrightView to the Homeowner and Vanguard Management Group.
7. The Chairprson, will keep track of the problems/issues using the Pelican Strand Landscape Concerns Log. This Log will be kept on a monthly basis. A copy of the Log will be sent to Vanguard Management Group.

